4-H Permanent Record Hints

This part of your record book is very important as it shows your work in 4-H throughout your career. The Permanent Record is the only record that is updated continuously and kept from year-to-year. You should include this newly revised permanent record with your record book. Electronic versions of the form can be found online at https://www.kansas4-h.org/resources/4-h-library/awards-and-recognition/ProjectRecognition.html.

Section 1--Groups/Organizations

Date	* = Non 4-H	Meetings, Committees, Offices, Leadership Roles	# Held	# Led	# Attended	Local	County/District	Area/Regional	State	National/Int'l	Hours (Optional)
2019		Club Meetings, Song Leader	12	6	6	6					
2019		Club Float Committee	5		5	5					
2019		4-H Council Meetings, Reporter	3		3		3				
2019		Foods Project Meetings	4	1	3	3					
2019		Photography Project Meetings	6		5		5				
2019	*	Jazz Band	20		20	20					
9/19/19		KSF Photo Fun Day Teen Leader	1	1					1		4.0
2019	*	School Paper Photographer									
2019	*	Church Refreshments Committee	52	4	20	20					
2019	*	Junction City FFA, President	12	12	12	12					12.0
2019		Club, Refreshments Committee	12	2	10	10					
2019		Club, Community Service Committee	2		2		2				4.0
2019	*	Rodeo Association, Youth Member, Calf-Roping Committee						2			2.0

Date – This can be listed as the year or a specific date.

Non 4-H – Make sure to put an asterisk in this column for all non 4-H items listed.

Meetings, Committees, Offices, Leadership Roles – List all groups/organizations you participated in, i.e. 4-H, school, community and/or faith. For each group, list elected offices and other positions or roles you held.

Numbers – Indicate the total number of meetings held, the number you led and the number of meetings you attended in the appropriate level column.

Level – Indicate the level of your participation for each item.

Hours – This column is optional. List the number of hours including preparation, organization, practice and activity time.

Section 2—Communications/Presentation, Exhibits, Contests

Date	* = Non 4-H	T = Team	Size of Project	PROJECT Communications, Presentations, Exhibits, Contest, Judging or Skill-A-thon	Local	County/District	Area/Regional	State	National/Int'l	Hours	Audience	Income/Expense
								Level			OPTIONAL	
				Photography Project Examples								
2019			2,000	Photography, Pictures taken								
	*			As School Photographer	1,500							0.00
				Personal	500							-50.00
			5	Photos exhibited		2P 2B		1P				
2019			4	Demonstration: Proper Mounting Technique	1	2		1		2.0	35	
				Foods Project Examples								
2019			300	Foods – Meals Prepared								
				Exhibited Cupcakes		1P		1B				
2019		T		FCS Judging		10th						
				Beef Project Examples								
2019			5	Animals, 3 Heifers, 2 Steers								
2019	*			FFA Livestock Judging Team	1	5	1	1		25		

Date – This can be listed as the year or a specific date.

Non 4-H – Make sure to put an asterisk in this column for all non 4-H items listed.

Team – For contests, indicate whether it was an individual or team effort.

Size of Project – May be indicated by the number of garments, animals, acres, articles made, hours involved, or another identifier of your choice.

Project – Examples include, but are not limited to, fair exhibits, judging contests, quiz bowls, skill-a-thons, demonstrations, illustrated talks, project talks, articles written, web pages developed, TV or radio presentations, county and regional 4-H days activities, forensics and debate contests, fitting and showing, fashion revue, dog shows, horse shows, photography exhibits, etc.

Level – Indicate the level of your participation for each item. For evaluated activities (exhibits and contests) indicate the number and placing with the appropriate letter: Purple (P), Blue (B), Red (R), White (W) and Participation or Other (O) in the level column.

Hours, Audience, Income/Expense – These columns are optional. List the number of hours including preparation, organization, practice and activity time. List the size of audience. List income or expense of the activity.

Section 3--Activities

Date	* = Non 4-H	Leadership	Citizenship	What You Did	Local	County/District	Area/Regional	State	National/Int'l	Hours	Audience	Income/Expense
							Level				OPTIONAL	
				Non-Project Examples								
10/2018				Achievement Celebration		1						
7/2019			X	Fair Clean up		1						
			X	4-H Foundation Dinner helper		1						
				Photography Project Examples								
2019		X		Organized Photo Shoot at Park		1				2.0	10	
2019		X	X	Took 60 pictures for Horse Club - used 20 in historian book								
				Horse Project Examples								
2019	*			FFA Horse Judging Team	1	2	1	1				
2019		X		Riding Lessons to 4-Hers	15						3	45.00
2019	*	X		Riding Lessons to Non 4-Hers	20						5	200.00
2019				Riding Lessons taken	25					25.0		-500.00
				Beef Project Examples								
2019		X	X	Set-up & worked beef weigh-in and county Fair beef show		3				8.0		
2019	*			FFA Livestock Judging Team	1	5	1	1		25		
				Foods Project Examples								
2019			X	Made & served Club refreshments	2					1.0		
2019			X	Collected & Sorted Food at Regional Food Pantry			1			4.0		

Date – This can be listed as the year or a specific date.

Non 4-H – Make sure to put an asterisk in this column for all non 4-H items listed.

Leadership/Citizenship – Indicate whether your involvement was leadership, citizenship or both. Leadership is teaching another person or a group skills or information and includes organizing or coordinating an activity, event, or meeting; selecting and preparing materials; and selecting presenters. Citizenship means helping out in your community and serving others without compensation.

What You Did – List the events and activities (not included in other sections of the permanent record) that you attended or participated in for 4-H, school and community. Examples include achievement programs, talent shows, camps, regional 4-H days, nursing home programs, sponsorship of club or county awards, fairground clean up, assistance to fair superintendent, special fund-raising efforts, band, teams, or FFA.

Hours, Audience, Income/Expense – These columns are optional. List the number of hours including preparation, organization, practice and activity time. List the size of audience. List income or expense of the activity.

Section 4—Most Important Recognitions

Date	* = Non-4-H	Kind of Recognition	Local	County/District	Area/Regional	State	National/Int'l
					Level		
2/14/2019		Horse Quiz Bowl Team, State Champion				1st	
3/2019	*	KMEA Area & State Solo Competitions – ratings			I	I	
5/2019	*	Marching & Jazz Band Letters	2				
5/31/2019	*	High School Journalism Action Photography Awards	1st		1st		
5/31/2019	*	FFA – Green Hand Award	X				
6/2019	*	Therapeutic Riding Volunteer – 100 hour pin			1		
6/20/2019	*	Newspaper Best Frozen Dessert for Dads		2nd			
7/2019		Grand Champion Steer		X			
7/2019		Grand Champion Photography		X			
9/1/2019	*	Recognized in paper for work with Food Pantry		1			
10/2019		Leadership Pin		X			
10/2019		Key Award				X	
10/2019		County Project Award, Horse		X			
10/2019		County Project Award, Beef		X			
10/2019		County Project Award, Performing Arts		X			
10/2019		County Project Award, Photography		X			
10/31/2019		Horse Quiz Bowl Team, National Competition					2nd
11/15/2019	*	High School Football Letter	X				
2019		Best Camp Handwasher Award			X		

Date – This can be listed as the year or a specific date.

Non 4-H – Make sure to put an asterisk in this column for all non 4-H items listed.

Kind of Recognition – List the most important recognitions you received during the year – honors, awards, out-of-county trips, etc. Example: National 4-H Congress, 4-H Key Award, County Project Award, School Achievement Award, Letter.

Level – Indicate the level of recognition for each item listed.